

FY07 BUDGET AT A GLANCE

- ❖ Total revenues (all funds) of \$18,587,236.
- ❖ Total expenditures (all funds) of \$19,792,767
- ❖ Use of fund balance in the amount of \$979,031. Includes use of \$381,394 of Equipment Replacement Reserve monies and \$91,300 of street loan proceeds received in FY05.
- ❖ Total General Fund revenues of \$16,509,092.
- ❖ Total General Fund expenditures of \$17,727,094.
- ❖ Assessable real property base (net) projected to increase by \$115,570,307, or 9.9 percent from the prior year.
- ❖ Continuation of real property tax rate of \$0.63 per \$100 of assessed valuation. Real property tax revenues increase by \$809,864 compared to FY06 budgeted revenues.
- ❖ State police protection revenues decrease by \$38,326 compared to FY06 budgeted revenues.
- ❖ Income tax revenues increase by \$101,000 compared to FY06 budgeted revenues.
- ❖ Tax duplication payments from Montgomery County increase by \$28,599 compared to FY06 budgeted revenues. No change in payment for police services. Negotiated increased payment for crossing guards.
- ❖ Charges for service increase by \$81,600 due to recreational program revenues.
- ❖ Increase in full-time equivalent staffing of 3.1.
- ❖ Funding in the amount of \$100,000 for specialized planning consulting services.
- ❖ Funding in the amount of \$100,000 for pedestrian safety initiatives, including improvements to the Glenside/Wildwood intersection.
- ❖ Funding in the amount of \$25,000 for neighborhood traffic studies.
- ❖ Purchase of a handicapped accessible vehicle for the Recreation Department.
- ❖ Expansion of the police take-home car program to enhance employee recruitment and retention.
- ❖ Anticipated expenditures of \$370,700 for street improvements. Of this amount, \$91,300 represents expenditures of loan proceeds. CDBG funds will pay for \$141,950 in street improvements. Remainder paid for out of General Fund.
- ❖ Contribution of \$300,000 to the Equipment Replacement Reserve.
- ❖ Stormwater Management Fund revenues reflect new base rate of \$48.
- ❖ Stormwater Management Fund expenditures in the amount of \$349,198 for the construction, maintenance and repair of storm drains, inlets, channels, and ditches.
- ❖ Various grant-funded projects in the amount of \$920,708. Accounted for in the Special Revenue Funds.
- ❖ Community Center Fund revenues and transfers totaling \$1,012,075. Includes Program Open Space monies and match.
- ❖ Community Center Fund expenditures in the amount of \$795,767.

**CITY OF TAKOMA PARK
PERSONNEL SCHEDULE
FULL-TIME EQUIVALENTS**

<u>Department</u>	<u>FY 01</u>	<u>FY 02</u>	<u>FY 03</u>	<u>FY 04</u>	<u>FY 05</u>	<u>FY 06</u>	<u>FY07</u>
General Government							
General Management	8.00	9.00	9.50	11.25	6.00	6.00	7.00
Finance	3.75	4.00	4.00	4.00	6.00	4.00	4.00
Information Systems	1.00	1.00	2.00	2.00	2.00	2.00	2.00
Human Resources	0.00	0.00	0.00	0.00	1.50	1.00	1.00
City Clerk	0.00	0.00	0.00	0.00	0.00	2.00	2.00
Subtotal	12.75	14.00	15.50	17.25	15.50	15.00	16.00
Police							
Sworn Officers	41.00	41.00	41.00	41.00	41.00	41.00	41.00
Civilian Employees	14.00	13.75	13.75	14.75	14.25	14.25	15.25
Crossing Guards	1.44	1.44	2.22	2.22	2.22	2.22	2.47
Subtotal	56.44	56.19	56.97	57.97	57.47	57.47	58.72
Public Works							
Administration	2.08	1.83	2.83	2.83	2.83	2.83	2.50
Building Maintenance	3.50	4.98	4.48	4.48	4.98	5.80	6.58
Equipment Maintenance	3.33	3.33	3.33	3.33	2.83	2.83	3.00
Solid Waste	9.33	9.33	9.33	9.33	9.33	9.33	9.00
Right-of-Way Maintenance	6.25	10.50	7.60	7.60	7.60	8.00	8.00
Parks	5.25	0.00	0.00	0.00	0.00	0.00	0.00
Urban Forest	2.00	2.00	3.00	3.00	3.00	1.00	1.00
Gardens	0.00	0.00	0.00	0.00	0.00	2.00	2.00
City Engineer	0.75	0.75	0.75	0.75	1.75	1.25	0.75
Stormwater Management	0.50	0.75	0.75	0.75	0.75	0.75	0.75
Subtotal	32.99	33.47	32.07	32.07	33.07	33.79	33.58
Recreation							
	8.49	8.49	8.49	7.63	7.63	7.63	8.00
Housing and Community Development							
Administration	0.00	0.00	0.90	0.90	0.90	0.90	0.90
Code Enforcement	5.30	6.30	6.61	4.31	2.31	2.31	3.00
Landlord-Tenant	1.80	1.80	1.20	1.50	1.60	1.60	1.60
COLTA	1.20	0.20	0.30	0.50	0.80	0.80	0.80
Community Development	6.30	4.50	2.60	2.60	2.60	2.60	2.60
Grants Management	0.00	0.00	1.00	0.80	1.00	0.00	0.00
Outreach	0.00	0.00	0.30	0.20	0.00	0.00	0.00
Affordable Housing	0.00	0.00	1.20	1.00	0.60	0.60	0.60
Subtotal	14.60	12.80	14.11	11.81	9.81	8.81	9.50
Communications							
	2.00	2.54	3.13	3.00	3.00	3.00	3.00
Library							
Library	8.64	8.64	8.64	8.64	8.25	8.25	8.25
Computer Learning Center	0.00	0.00	0.00	0.00	0.50	1.25	1.25
Subtotal	8.64	8.64	8.64	8.64	8.75	9.50	9.50
TOTAL	135.91	136.13	138.91	138.37	135.23	135.20	138.30

Note: Part-time hours for recreation staff that fluctuate based on program registration are not reflected in the above figures. These hours for FY07 are equivalent to 11.9 FTEs.

**COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2006**

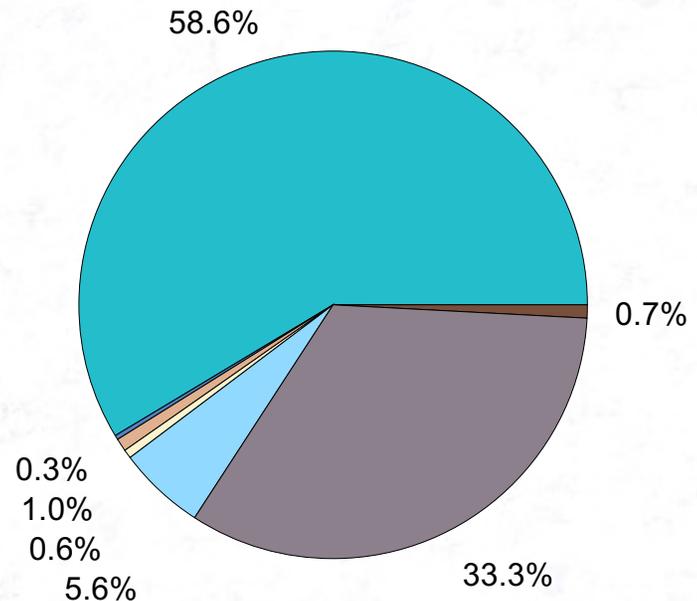
	<u>General Fund</u>	<u>Stormwater Management Fund</u>	<u>Special Revenue Funds</u>	<u>Community Center Fund</u>	<u>Total</u>
FY 2007 Revenues	16,509,092	376,500	916,069	785,575	18,587,236
FY 2007 Expenditures	17,727,094	349,198	920,708	795,767	19,792,767
Excess (deficiency) of revenues over expenditures	(1,218,002)	27,302	(4,639)	(10,192)	(1,205,531)
Other Financing Sources (Uses)					
Sale of property	226,500	0	0	0	226,500
Operating transfers in (out)	(231,139)	0	4,639	226,500	0
Total Other Financing Sources (Uses)	(4,639)	0	4,639	226,500	226,500
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	(1,222,641)	27,302	0	216,308	(979,031)
Fund Balance					
Beginning of year	3,885,078	76,407	450,331	0	4,411,816
End of year	2,662,437	103,709	450,331	216,308	3,432,785

FY 07 Budget

Combined Revenues by Type

TOTAL = \$18,587,236

	Taxes & utility fees - \$10,899,792
	Licenses and permits - \$57,754
	Fines & foreitures - \$178,000
	Use of money & property - \$111,500
	Charges for service - \$1,036,600
	Intergovernmental - \$6,180,290
	Miscellaneous - \$123,300

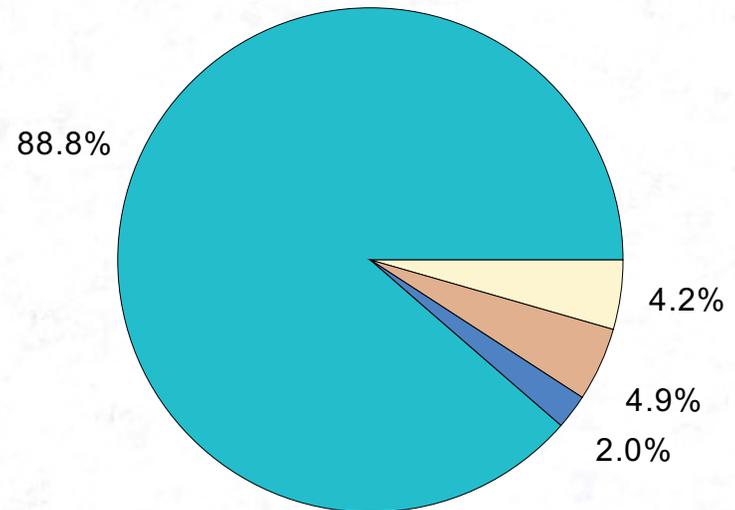


FY 07 Budget

Combined Revenues by Fund

TOTAL = \$18,587,236

- General Fund - \$16,509,092
- Stormwater Fund - \$376,500
- Special Revenue Funds - \$916,069
- Community Center Fund - \$785,575

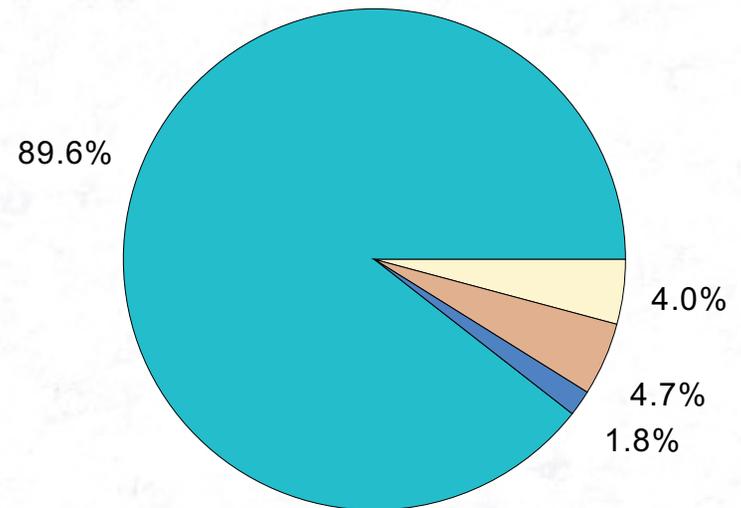


FY 07 Budget

Combined Expenditures by Fund

TOTAL = \$19,792,767

- General Fund - \$17,727,094
- Stormwater Fund - \$349,198
- Special Revenue Funds - \$920,708
- Community Center Fund - \$795,767



Introduced by: Councilmember Austin-Lane

First Reading: June 5, 2006
Second Reading: June 12, 2006

Ordinance No. 2006-21

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR FISCAL YEAR 2007, BEGINNING JULY 1, 2006 AND ENDING JUNE 30, 2007

WHEREAS, in accordance with Article VIII of the Charter of the City of Takoma Park, the City Manager submitted a recommended budget for Fiscal Year 2007 to the City Council for its review and consideration; and,

WHEREAS, the Charter of the City of Takoma Park requires the conduct of at least one public hearing prior to adoption of the budget; and,

WHEREAS, the City Council held said hearing and received public comment on the proposed budget on May 8, 2006; and,

WHEREAS, after considering the recommended budget submitted by the City Manager and the comments made at the aforementioned public hearing, the City Council has determined its priorities relative to the delivery of municipal services for Fiscal Year 2007.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. The budget adopted hereto and by reference made a part hereof is hereby adopted for the year commencing on July 1, 2006 and ending June 30, 2007.

SECTION 2. The following amounts are hereby appropriated by fund:

Fund	Fiscal Year 2007 Appropriation
General Fund	\$17,727,094
Special Revenue Funds	920,708
Community Center Fund	795,767
GRAND TOTAL	\$19,443,569

SECTION 3. The following operating transfers are hereby authorized in accordance with the exhibits attached hereto and incorporated herein by reference:

Operating Transfer From	To	Amount of Transfer
General Fund	Community Center Fund	\$226,500
General Fund	Special Revenue Funds	4,639

SECTION 4. Use of the following fund balance amounts is hereby authorized to supplement other fund revenues and financing sources:

Fund	Fiscal Year 2007 Appropriation
General Fund	\$1,222,641

SECTION 5. In accordance with Section 803 of the Charter of the City of Takoma Park, a general contingency account in the amount of \$87,545 has been included in the Non-Departmental budget unit of the General Fund.

SECTION 6. A five-year Capital Improvement Program for Fiscal Year 2007 through Fiscal Year 2011 has been developed as part of the budget and is attached hereto and incorporated herein by reference.

SECTION 7. It is hereby acknowledged that the City Council, in its capacity as the Stormwater Management Board, approved a Stormwater Management Fund budget for Fiscal Year 2007 by Ordinance No. 2006-20.

SECTION 8. Should any section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections.

SECTION 9. This Ordinance shall be effective July 1, 2006.

Adopted this 12th day of June, 2006 by roll-call vote as follows:

AYES: Porter, Austin-Lane, Barry, Seamens, Williams

NAYS:

ABSTAIN:

ABSENT: Clay, Elrich

Introduced by: Councilmember Elrich

First Reading: June 5, 2006
Second Reading: June 12, 2006

Ordinance No. 2006-20

**AN ORDINANCE APPROVING AND ADOPTING THE STORMWATER MANAGEMENT
BUDGET FOR FISCAL YEAR 2007, BEGINNING JULY 1, 2006
AND ENDING JUNE 30, 2007**

WHEREAS, Section 1101 of the Charter of the City of Takoma Park designates the City Council as the Stormwater Management Board for Takoma Park with all of the powers associated therewith; and,

WHEREAS, Section 4-204(d), Environment Article and Article 29, Section 3-205(l) of the Annotated Code of Maryland authorizes the adoption of a system of charges for stormwater management programs by the City; and,

WHEREAS, Section 1006 of the Charter of the City of Takoma Park empowers the Stormwater Management Board to charge and to collect stormwater utility fees and user charges to pay for stormwater management activities in the City; and,

WHEREAS, the Stormwater Management Board desires to maintain a Stormwater Management Fund for the collection and payment of revenues and expenditures as it deems necessary to provide for the construction, maintenance, operations, and repair of the stormwater management system in the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE STORMWATER MANAGEMENT BOARD
OF THE CITY OF TAKOMA PARK, MARYLAND:**

SECTION 1. For Fiscal Year 2007, a Stormwater Management fee shall be imposed on real property in the City in an amount sufficient to fund the Stormwater Management expenditures established by this Ordinance. The base rate for the Stormwater Management fee shall be \$48.00.

SECTION 2. A Stormwater Management Fund shall be maintained into which shall be deposited:

- a) All the receipts and revenues from user charges and utility fees imposed by the City to pay for stormwater management
- b) All charges, fees, fees-in-lieu, grants, and other contributions received from any person or governmental entity in connection with stormwater management activities or programs.

SECTION 3. The budget adopted hereto and by reference made a part hereof is hereby adopted for the fiscal year beginning July 1, 2006 and ending June 30, 2007. Said budget provides for an appropriation in the amount of \$349,198 for stormwater management activities.

SECTION 4. Stormwater management projects that are declared to be of an emergency nature as defined by the City Council in accordance with the Charter of the City of Takoma Park may be funded through the Emergency Reserve or other monies as designated by the City Council.

SECTION 5. Should any section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections.

SECTION 6. This Ordinance shall be effective July 1, 2006.

Adopted by roll-call vote this 12th day of June, 2006 as follows:

AYES: Porter, Austin-Lane, Barry, Seamens, Williams

NAYS:

ABSENT: Clay, Elrich

ABSTAIN:

Introduced by: Councilmember Austin-Lane

First Reading: June 5, 2006
Second Reading: June 12, 2006

Ordinance No. 2006-19

AN ORDINANCE ESTABLISHING THE TAX RATES FOR FISCAL YEAR 2007, BEGINNING JULY 1, 2006 AND ENDING JUNE 30, 2007.

WHEREAS, in accordance with Section 6-303 of the Tax Property Article of the Annotated Code of Maryland, the City Council is charged with the establishment of a municipal corporation tax rate on or before the first day of July of each year; and,

WHEREAS, a public hearing must be held prior to the establishment of said tax rate if the rate will exceed the constant yield tax rate as calculated by the Maryland Department of Assessments and Taxation; and,

WHEREAS, the proposed tax rate for Fiscal Year 2007 will exceed the constant yield tax rate; and,

WHEREAS, the required public hearing was held on May 8, 2006.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. Section 7.16.020 of Chapter 7.16, "Real and Personal Property", of the City of Takoma Park Code is amended to read as follows:

"Section 7.16.020. Annual tax levy on real and personal property.

Effective July 1, 2006, all real and personal property which is subject to taxation by the City shall be subject to a tax on the assessed value of such real and personal property as such value is determined by the State Department of Assessments and Taxation, at the rate of:

Real Property	\$0.63 per \$100 of assessed valuation
Personal Property	\$1.575 per \$100 of assessed valuation
Railroad and Public Utilities	\$1.575 per \$100 of assessed valuation"

SECTION 2. This Ordinance shall be effective July 1, 2006.

Adopted this 12th day of June, 2006, by roll-call vote as follows:

AYES: Porter, Austin-Lane, Barry, Seamens, Williams

NAYS:

ABSTAIN:

ABSENT: Clay, Elrich

Introduced by: Councilmember Austin-Lane

First Reading: June 5, 2006

Second Reading: June 12, 2006

ORDINANCE NO. 2006-22
An Ordinance to Adopt an FY07 Pay Plan
for Staff Who Are Not Covered By A Collective Bargaining Agreement

WHEREAS, the pay scale for the City's management staff and staff who are not covered by a collective bargaining agreement is tied to the Position Classification Schedule as approved by the City Manager in accordance with Title 4, Chapter 4.04.140 through 4.04.220 of the City Code as modified by Ordinance 1999-28 or as modified herein; AND

WHEREAS, the City has determined that it is in the best interest of the City's Staff and of its Citizens to adopt a pay plan that provides for wages based on the current market; AND

WHEREAS, the Department of Labor, Wage and Salaries Employment Cost Index for State and Local Government as of December 2005 shows an annual market increase for wages of 3.1%; AND

WHEREAS, the City wishes to provide wages and benefits to non-union employees that equate to those received by union represented employees.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT the attached pay scale is adopted for the City's management staff and staff who are not covered by a collective bargaining agreement for the Fiscal Year beginning July 1, 2006 and ending June 30, 2007, and will remain in effect until amended or repealed by the Council.

Adopted this 12th day of June, 2006 by roll-call vote as follows:

AYES: Porter, Austin-Lane, Barry, Seamens, Williams

NAYS:

ABSTAIN:

ABSENT: Clay, Elrich

EMPLOYEE PAY SCALE - FY 07

Ordinance No. 2006 - 22

For Management Staff and Staff

who are not covered by a collective bargaining agreement

3.1% Market Adjustment Effective July 1, 2006

GRADE		STEP 1	STEP 2	STEP 3	STEP 4	Mkt Point	Maximum
21	Annual Hourly	\$25,667 \$12.34	\$26,437 \$12.71	\$27,230 \$13.09	\$28,047 \$13.48	\$28,888 \$13.89	\$34,137 \$16.41
22	Annual Hourly	\$27,207 \$13.08	\$28,023 \$13.47	\$28,864 \$13.88	\$29,730 \$14.29	\$30,621 \$14.72	\$36,185 \$17.40
23	Annual Hourly	\$28,839 \$13.86	\$29,704 \$14.28	\$30,595 \$14.71	\$31,513 \$15.15	\$32,459 \$15.61	\$38,356 \$18.44
24	Annual Hourly	\$30,570 \$14.70	\$31,487 \$15.14	\$32,431 \$15.59	\$33,404 \$16.06	\$34,406 \$16.54	\$40,657 \$19.55
25	Annual Hourly	\$32,404 \$15.58	\$33,376 \$16.05	\$34,377 \$16.53	\$35,408 \$17.02	\$36,471 \$17.53	\$43,097 \$20.72
26	Annual Hourly	\$34,348 \$16.51	\$35,378 \$17.01	\$36,440 \$17.52	\$37,533 \$18.04	\$38,659 \$18.59	\$45,683 \$21.96
27	Annual Hourly	\$36,409 \$17.50	\$37,501 \$18.03	\$38,626 \$18.57	\$39,785 \$19.13	\$40,978 \$19.70	\$48,424 \$23.28
28	Annual Hourly	\$40,050 \$19.25	\$41,251 \$19.83	\$42,489 \$20.43	\$43,763 \$21.04	\$45,076 \$21.67	\$53,266 \$25.61
29	Annual Hourly	\$44,055 \$21.18	\$45,376 \$21.82	\$46,738 \$22.47	\$48,140 \$23.14	\$49,584 \$23.84	\$58,593 \$28.17
30	Annual Hourly	\$50,663 \$24.36	\$52,183 \$25.09	\$53,748 \$25.84	\$55,361 \$26.62	\$57,021 \$27.41	\$67,382 \$32.39
31	Annual Hourly	\$58,262 \$28.01	\$60,010 \$28.85	\$61,810 \$29.72	\$63,665 \$30.61	\$65,575 \$31.53	\$77,489 \$37.25
32	Annual Hourly	\$67,002 \$32.21	\$69,012 \$33.18	\$71,082 \$34.17	\$73,214 \$35.20	\$75,411 \$36.26	\$89,112 \$42.84
33	Annual Hourly	\$77,052 \$37.04	\$79,363 \$38.16	\$81,744 \$39.30	\$84,197 \$40.48	\$86,722 \$41.69	\$102,479 \$49.27
34	Annual Hourly	\$88,610 \$42.60	\$91,268 \$43.88	\$94,006 \$45.20	\$96,826 \$46.55	\$99,731 \$47.95	\$117,851 \$56.66

Introduced by: Councilmember Williams

First Reading: June 5, 2006

Second Reading: June 12, 2006

ORDINANCE NO. 2006-23

An Ordinance to Adopt a Revised Pay Scale for Police Officers for FY07

WHEREAS, the pay scale for police officers for FY 07 is tied to the Position Classification Schedule as approved by the City Manager in accordance with Article 4, Section 4.04.140 through 4.04.220 of the City Code as modified by Ordinance 1999-29 or as modified herein.

WHEREAS, the City has determined that it is in the best interest of the City's Staff and of its Citizens to adopt a pay plan that provides for wages based on the current market; AND

WHEREAS, the City has ratified a Collective Bargaining Agreement with Local 400, which provides for a market adjustment to be effective July 1, 2006; AND

WHEREAS, the Department of Labor Wage and Salaries Employment Cost Index for State and Local Government as of December 2005 shows an annual market increase for wages of 3.1%

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT the attached pay scale is adopted for the City's Police Officers for the Fiscal Year beginning July 1, 2006 and ending June 30, 2007, and will remain in effect until amended or repealed by the City Council.

Adopted this 12th day of June, 2006 by roll-call vote as follows:

AYES: Porter, Austin-Lane, Barry, Seamens, Williams

NAYS:

ABSTAIN:

ABSENT: Clay, Elrich

POLICE PAY SCALE - FY 07 Ordinance No. 2006- 23
3.1% Market Adjustment Effective July 1, 2006

GRADE		STEP 1	STEP 2	STEP 3	STEP 4	Mkt Point	Maximum
1-CADET	Annual	\$34,933					
	Hourly	\$16.79					
3- PVT	Annual	\$39,981	\$41,181	\$42,416	\$43,689	\$44,999	\$53,175
	Hourly	\$19.22	\$19.80	\$20.39	\$21.00	\$21.63	\$25.56
4-PFC	Annual	\$43,979	\$45,299	\$46,658	\$48,057	\$49,499	\$58,493
	Hourly	\$21.14	\$21.78	\$22.43	\$23.10	\$23.80	\$28.12
5-CPL	Annual	\$50,576	\$52,094	\$53,656	\$55,266	\$56,924	\$67,266
	Hourly	\$24.32	\$25.04	\$25.80	\$26.57	\$27.37	\$32.34
6-SGT	Annual	\$58,163	\$59,908	\$61,705	\$63,556	\$65,463	\$77,356
	Hourly	\$27.96	\$28.80	\$29.67	\$30.56	\$31.47	\$37.19
7-LT	Annual	\$66,887	\$68,894	\$70,961	\$73,089	\$75,282	\$88,960
	Hourly	\$32.16	\$33.12	\$34.12	\$35.14	\$36.19	\$42.77